

Small Business Conference

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Security for Contracts Requiring Contractor Access to Corps' Property



- As part of any contract that requires a contractor to perform work on any Corps of Engineers' property, certain Security requirements must be met. These are set out in the Solicitation and again in the Contract Award.
- Contractors must submit information via secure method (track-able overnight mail is recommended) to the Security Office. Be sure to include any additional costs in your proposal price to cover the time and any incidental costs associated with this requirement.



Key Security Requirements for Contracts

- SF 85 Background Investigation Form (found on line at “https://www.opm.gov/forms/pdf_fill/sf85.pdf”)
- SF 87 Fingerprint Cards (Security Office provides them)
- Special Requirements for Foreign Nationals (processed through USACE headquarters Foreign Disclosure Office)
- Must provide Personally Identifiable Information (PII) (Full Name, Date of Birth, Place of Birth and Social Security Number)



Safety Requirements



- Contractors are a vital part of the Corps safety program and contribute to its outstanding safety record.
- Safety is so important, that the Corps published its Safety and Health Requirements Manual, the EM 385-1-1, in 1941, 30 years before OSHA regulations existed.



Intro to Corps Safety Program Requirements

- The EM 385-1-1 is a comprehensive set of safety standards, many of which are more stringent than OSHA standards.
- The electronic version of the manual can be found at http://www.publications.usace.army.mil/Portals/76/Publications/EngineerManuals/EM_385-1-1.pdf. This is a searchable format so that you can find what you are seeking quickly and easily.



Intro to Corps Safety Program Requirements

- One of the most challenging elements of the contract requirements with regard to safety is the development and preparation of an Accident Prevention Plan (APP).
- This is a job-specific plan that covers all aspects of the tasks to be performed, some of which must be addressed by Activity Hazard Analyses (AHAs). An outline of an APP can be found in Appendix A of the EM 385-1-1.
- Additional electronic tools, forms, templates, and checklists are also available on the HQ Safety website at:
<http://www.usace.army.mil/CESO/Pages/Home.aspx>



Future Acquisitions

- Risk Communication Tools
 - ▶ Video – Public Service Announcements
 - ▶ Printed Media
 - ▶ Web Media
- Scheduling Services
 - ▶ Data Management: Monitoring, Control & Analysis

