



Registration deadline: **April 24, 2015**. Please email registration form to april.vance@stantec.com

Company Name: _____

Address: _____

Point of Contact: _____

Telephone Number: _____ Fax Number: _____

Email Address: _____

Industry (products/services provided): _____

Please Select Method of Payment: Check Credit Card

Check: Make payable to **SAME Huntington Post** and mail to: SAME Huntington Post
 P.O. Box 823
 OR
 Huntington, WV 25712-0823

Credit Card: Card Number: _____

Expiration: _____ Security Code: _____ Billing Zip Code: _____

	Amount	Quantity	Total Cost
Platinum Sponsor	\$1,000.00		
Gold Sponsor	\$500.00		
Silver Sponsor	\$250.00		
Display Table	\$150.00		
Registration	\$50.00		
TOTAL			

Check if Attending Icebreaker:

List of Registrants:

1. _____
2. _____
3. _____
4. _____
5. _____

Blocks of rooms are reserved for the Huntington Small Business Conference at the following area hotels:

Marriott Towne Place Suites - University Area - Phone 304-525-4877
<http://www.marriott.com/hotels/travel/htsts-towneplace-suites-huntington/>

Hampton Inn Huntington - University Area - Phone 304-523-8001
<http://hamptoninn3.hilton.com/en/hotels/west-virginia/hampton-inn-huntington-university-area-HTSHUHX/index.html>

Holiday Inn & Suites Barboursville Mall Area - Phone 304-733-3338
www.hibarboursville.com

**Hampton Inn Barboursville Mall Area - 1 Cracker Barrel Dr,
Barboursville, WV Phone 855-238-1591**
<http://www.hotels.com/ho139494/hampton-inn-huntington-barboursville-barboursville-united-states/>

Comfort Inn Barboursville Mall Area - Phone 304-733-2122
http://www.comfortinn.com/hotel-barboursville-west_virginia-WV020



Registration Fee – \$50 per Person

Includes evening icebreaker, all-day conference, breakfast, lunch and afternoon snacks

Display Table (\$150)

6-foot table provided in Memorial Student Center Lobby, includes 1 registration, limited number of power outlets available
Displays limited to tabletop/bannerstand displays (no booths)

Sponsorships Available*

Platinum Sponsor (\$1,000)

Lunch sponsorship with signage in the John Marshall Dining Room
Display table and 4 registrations included

Gold Sponsor (\$500)

Signage at the Opening Ceremony
Display table and 2 registrations included

Silver Sponsor (\$250)

Signage at the networking breakfast or break
1 registration included

*Please provide your company logo at the time of registration

Huntington Small Business Conference

Marshall University, Memorial Student Center
Tentative Agenda - Wednesday, May 13, 2015

7:00 - 8:00 am	SAME Huntington Post Welcome by Corey Weaver, President Continental Breakfast & Casual Networking		Lobby	 One-on-One Matchmaking at Display Tables in Student Center Lobby (casual - no appt)
8:00 - 9:00 am	USACE Huntington Overview by COL Parrott, Commander & Project Update by John Bock, DPM		BE5 Basement	
9:00 - 10:00 am	Panel Discussion with Q&A Session: Two USACE Huntington Centers of Expertise (Dam Safety & Navigation Planning) will discuss their missions, challenges, & future initiatives		BE5 Basement	
10:00 - 10:30 am	Networking Break		Lobby	
10:30 - 11:30 am	Mentor Protégé and Joint Venture Teaming Arrangements: How Can These Help Your Small Business?	Small Business Administration	2W37 Second Floor	
	Laws and Regulations Surrounding the Use of UAVs	Mack McCarty, USACE Huntington Chief of Surveying	2W22 Second Floor	
	Large Business Forum: What Do Large A/E/C Firms Want in Small Business Teaming Partners?	Gannett Fleming, Michael Baker, Burgess & Niple, Stantec	Shawkey 2E28 Second Floor	
11:45 - 1:15 pm	Catered Lunch & Casual Networking		John Marshall Dining Room Second Floor	
1:30 - 3:00 pm	Corps Open Forum: USACE Huntington Subject Matter Experts in Engineering, Construction, Operations & Maintenance, Safety, Contracting, & Others TBD		BE5 Basement	
3:00 - 3:30 pm	Networking Break		Lobby	
3:30 - 4:30 pm	Small Business Certifications & Govt Contracting	Regional Contracting Asst Ctr	2W37 Second Floor	
	Small Business Forum - Best Practices with Q&A Following	(Small firms Yet TBD)	2W22 Second Floor	
	How to Best Represent Your Firm: Proposal Writing Tips	Stephen Spoor, USACE Huntington Technical Contract Mgmt Specialist	Shawkey 2E28 Second Floor	
4:30 - 5:00 pm	Casual Networking & Dismantling of Display Tables		Lobby	



SAME Huntington Post
P.O. Box 823
Huntington, WV 25712-0823

April 1, 2015

The SAME Huntington Post will hold its second annual **Small Business Conference** Tuesday and Wednesday, May 12-13th, in downtown Huntington, West Virginia. Highlights include:

- Networking Opportunities
- Meet the USACE Huntington Commander
- Attend Technical Workshops
- Participate in One-on-One Matchmaking
- Hear from the USACE Centers of Expertise
- Ask the Experts
- Learn Marketing and Proposal Strategies

Activities will begin on Tuesday, May 12th with our monthly Post meeting held on the 3rd Floor of the Cabell County Library – 455 9th Street. That same evening, a networking icebreaker will be held in the city's historic Heritage Station Plaza – 11th Street and 5th Avenue. SAME Post President, Corey Weaver, will welcome us at 5:15 PM. The USACE Huntington Commander, COL Leon Parrott, will join us as will other Huntington Corps officials. Beverages and light hors d'oeuvres will be provided and included in the \$50 registration fee that covers both events. Feel free to make your own dinner plans and learn what downtown Huntington has to offer.

The business agenda will begin Wednesday, May 13th at 7:00 AM, at Marshall University's Memorial Student Center – 5th Avenue and John Marshall Drive. Display tables in the lobby area are available for purchase at \$150, which includes one registration. Display tables are limited to tabletop/bannerstand displays. Sponsorships are also available, details attached.

Registration is open through April 24th but space is limited. You won't want to miss this event – affording you the opportunity to network, listen and learn – all in one friendly, convenient location.

Sincerely,

The 2015 SBC Planning Committee
SAME Huntington Post