



**US Army Corps
of Engineers** ®
Huntington District

STUDENT INTERN PROGRAM

The **Huntington District** is recruiting **Top Quality Students** (current and soon graduating) for the career fields listed below.
Duty locations are Huntington unless otherwise stated.

<u>Position Title</u>	<u>Pay Grade</u>	<u>Announcement Number</u>
ACCOUNTANT	GS-0599-3/4	SWGJ170000001936257PI
ADMINISTRATIVE	GS-0399-2/3/4	SWGJ170000001936117PI
ENGINEERING		
CIVIL	GS-0899-2/3/4	SWGJ170000001935955PI
GEOTECHNICAL	GS-0899-2/3/4	SWGJ170000001936508PI
STRUCTURAL	GS-0899-2/3/4	SWGJ170000001936598PI
ENGINEERING & COMPUTER SCIENCE	GS-0899/2/3/4	SWGJ17XXXXXXX1936652PI
ENGINEERING TECHNICIAN	GS-0899-2/3/4	SWGJ17XXXXXXX1931051PI
GEOGRAPHER	GS-0199-2/3/4	SWGJ17XXXXXXX1932049PI
LAND SURVEYOR	GS-1399-2/3/4	SWGJ17XXXXXXX1933919PI
PHYSICAL SCIENCE	GS-1399-2/3/4	SWGJ17XXXXXXX1932685PI
REALTY SPECIALIST	GS-1199-3/4	SWGJ170000001941078PI

Check our website for updates on vacancy announcement postings:

<http://www.lrh.usace.army.mil/Careers/pathways.aspx>



Point of Contact

Suella M. Tabor

LRHRecruitment@usace.army.mil

ALL VACANCY ANNOUNCEMENT NUMBERS WILL BE POSTED ONLINE

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Student/Internship positions for current students:

The Internship Program is designed to provide students who are enrolled in a wide variety of educational institutions, from high school to graduate level, with opportunities to work in Federal agencies while still in school and get paid competitive wages for the work performed. Students who successfully complete the internship program may be eligible for conversion to permanent Federal positions after graduation. Here are some key features of the Internship Program:

- Interns must be current students in an accredited school, including 2-4 year colleges/universities, community colleges, and junior colleges; professional, technical, vocational, and trade school; advanced degree programs; or other qualifying educational institutions pursuing a qualifying degree or certificate. Students must be taking a half-time course load (6 credit hours for undergraduate programs) and pursuing a degree or certificate related to the Internship work assignment.
- Interns may be converted to a permanent Federal positions within 120 days after graduation.
- To be eligible for conversion, Interns must:
 - Complete at least 640 hours of work experience acquired through the Internship Program
 - Complete their degree or certificate requirements
 - Meet the qualification standards for the position to which the Intern will be converted
 - Meet agency-specific requirements as specified in the Participant's Agreement, and
 - Perform their job successfully

Vacancy Announcements:

Our vacancy announcements will be posted on www.usajobs.gov on the dates indicated by each announcement number. All applicants have to apply through this website. For a direct link to all recent graduate and intern positions, click here: <https://www.usajobs.gov/StudentsAndGrads>. After reaching this page, the search may be narrowed depending on location desired, career field, etc. Each announcement includes detailed instructions on how to apply for these positions, but some key points for applicants include:

- Have an updated resume ready.
- Have the most updated copy of unofficial transcripts ready (this must be uploaded with the resume).
- Read the job announcement thoroughly because it contains information that relates to the resume, education requirements and documents required for the application.
- An account with USA Jobs can be created in advance and the resume/transcript uploaded to the site. Once created, the student or recent graduate can submit an application for specific announcements, linking the application to the existing account. This will save time later.