



**US Army Corps
of Engineers®**

HUNTINGTON DISTRICT

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HTTP://WWW.LRH.USACE.ARMY.MIL/

DATE: 03/25/2020

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Branch
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NOTICE NUMBER: 11334-2

LOCAL NUMBER: 20-08
WATERWAY: KANAWHA RIVER
OHIO RIVER

EFFECTIVE: Immediately thru Until Further
Notice EDT

REVISION TO NOTICE TO NAVIGATION INTERESTS 20-04

CREW CHANGE AND MAIL DELIVERY POLICIES FOR THE HUNTINGTON DISTRICT

AT NAVIGATION LOCKS FOR TOWBOAT PERSONNEL

Reference Notice to Navigation Interests 20-04, dated 23 January 2020. As a reminder, towing companies must adhere to the crew change policy requirements. This includes no crew changes at Greenup Locks and Dam due to the Regional Repair Fleet working at the project. In addition, lock operators will provide no crew change assistance. Industry crew members and lock operators will utilize social distancing practices to prevent the possible spread of the Coronavirus. Also, effective immediately and until further notice, no mail and/or packages will be accepted at any of the Huntington District Navigation Locks.

All other pertinent information remains the same.

For your convenience, the following is from Notice to Navigation Interests 20-04:

The following policies are in effect for all navigation locks within the Huntington District. Crew changes will be allowed only when security levels warrant. The following procedures will be used for crew changes: The towing companies must request permission from Lockmaster or designee for crew changes at least two (2) hours prior to requested changes. If given permission, the shift change will take place at high pool (when lock chamber is full). The crew change vehicle will remain outside the government facility gate until the motor vessel has arrived at the lock. All crew members must be in possession of a Transportation Worker Identification Credential (TWIC) card, with all other passengers having valid photo ID. A valid photo ID would be either a state-issued driver's license or a state - or federally-issued identification card. Crew change vehicle will not be left on the government facility or unattended. Once the crew change vehicle leaves, all personnel will leave with the vehicle and not stay on the government facility.

No mail and/or packages will be accepted for any non-government personnel at any navigation lock. Also, stamped mail from boat crews will not be accepted by lock personnel for postal pickup. Personally delivered mail and/or packages will not be accepted by the lock personnel, nor shall items be stored at the locks for later pickup by towboat personnel. The only mail that will be accepted by the project will be stamped mail addressed to the towing company.

If a motor vessel needs parts or service for breakdown maintenance, they must request permission to deliver them to the project two (2) hours in advance. If the Regional Repair Fleet is working at a project, there will be no crew changes.

//signed//

KENT C. BROWNING
Chief, Technical Support Branch