

Enterprise and Infrastructure (E&I) Working Group Charter

Approved by the

Ohio River Basin Alliance Steering Committee

on

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1. E&I Working Group Mission Statement

Enterprise refers to private sector activities that depend upon the availability of water resources for purposes of manufacturing, energy production, and waste disposition. Their requirements and constraints are distinct from those that affect publicly maintained infrastructure, namely navigation, water supply, and municipal wastewater treatment.

Infrastructure is the basic physical and organizational structures including natural systems needed for the operation of a society or enterprise or the services and facilities necessary for an economy to function. The term refers to the structures that support a society such as ecosystems services, roads and bridges, municipal, industrial and agricultural water supply, port and navigation facilities, sewers, flood damage reduction structures, locks and dams, power generating facilities, and other structures.

2. Objectives and Deliverables

The following goals were redefined at our latest meeting in December 2016.

- **Incentivize private industry to be involved in broader infrastructure planning and development**
- **Integrate natural and man-made infrastructure needs**
- **Define Infrastructure inventory and prioritize needs**

The attached compendium document, Action Items and Goals for the E&I group are included with this Charter but is a stand-alone document.

3. Duration

This Working Group is scheduled to last 24 months, from January 1, 2018 through December 31st, 2019.

4. Success Criteria

The main criterion of success for the E&I Working Group is submission to the Steering Committee of a vision; value proposition; and a statement of strategy derived by effective collaboration for each preliminary high-priority challenge.

Timely achievement of milestones listed below.

5. Milestones

For the first year only:

- Minutes for quarterly teleconferences and meetings received within one month after meeting (draft) or approval (final).
- Champions identified and recruited for each assigned preliminary high-priority challenge assigned to the Working Group by June 30.

- Identify (in collaboration with the champions and the Steering Committee) speakers for the Summit for each preliminary high-priority challenge by July 15.
- Vision and value proposition developed under leadership of champion for each preliminary high-priority submitted to Steering Committee by August 31 for inclusion in Summit handouts.
- Summit panels or discussions for each preliminary high-priority challenge.

6. Confidentiality

The Working Group and its meetings and discussions are open to the public. Per Section VIII (d) of the bylaws: *Working groups shall report to the Steering Committee. All written reports shall be submitted to the Steering Committee and no report shall be published or released for public information without approval from the Steering Committee.*

7. Dependencies/Relationship with Other ORBA Activities

The success of the E&I Working Group is heavily dependent on the active participation of ORBA members in the Working Group and on the Steering Committee coordinating with the Working Group regarding the planning of the Summits.

8. Coordination with External Groups

The key to the successful production of strategies for the high priority challenges is the identification and effective engagement of existing collaborations focused on respective challenges. Being able to leverage their priorities and strategies will give credibility and weight as these are incorporated into the Collaborative Ohio River Basin Strategy.

9. Communication Mechanisms

Email

The mailing list for the Working Group maintained by the Chairperson is the primary means of discussion within the group. The Chairperson will provide the mailing list to the Working Group Leader on request.

Web

The ORBA website (<http://www.lrh.usace.army.mil/Missions/Civil-Works/ORBA/>) can be used to post meetings to the calendar and to post documents after approval by the Steering Committee. The ORBA Chairperson serves as the “gatekeeper” to the website.

Phone Meeting

The E&I Working Group meets every quarter (time and call-in information determined quarterly) by phone for one hour.

Face-to-face Meetings

Face to face meetings will occur at ORBA Summits. The next Summit will be October 2018 in Greater Cincinnati.

Communication with the Public
See Section 6 “Confidentiality”.

10. Voting Mechanisms

The Working Group normally makes decisions by consensus, defined as “when no party objects to the proposed action or decision”. However, in situations where consensus cannot be reached on questions of unusual urgency, importance, or contentiousness, voting on such questions may be conducted upon the agreement of the Working Group.

In teleconference situations where a Working Group vote is necessary, voting may be done via e-mail to all Working Group members. At least 25% of the members must be respond to form a quorum. In face-to-face meetings, those present will constitute a quorum. Only decisions with a 3/4 majority vote of the response by e-mail or of present members in face-to-face meetings will be enacted to help maintain the cooperative nature of ORBA.

11. Participation

Participation in Working Groups is open to ORBA Members. Working Group Members are expected to participate in the teleconferences, meetings, and activities of the Working Group. The Working Group Leader may recommend to the Steering Committee the removal of inactive Members from the Working Group.

12. How to Join the Working Group

To join a Working Group, an ORBA Member should submit an e-mail expressing interest to the ORBA Steering Committee Chairperson. The Chairperson will submit to the Steering Committee for consensus approval and, upon approval, will notify the ORBA Member and the Working Group Leader of their addition to the Working Group.